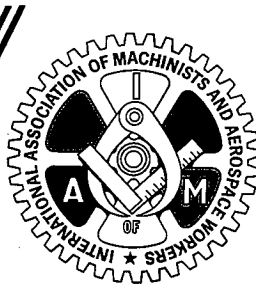


**International
Association of
Machinists and
Aerospace Workers**



9000 Machinists Place
Upper Marlboro, Maryland 20772-2687

Area Code 301
967-4500



OFFICE OF THE INTERNATIONAL PRESIDENT

GL 2 – Women's & Human Rights Dept.

December 10, 2008

Subj: 2009 Specialized Training for Women

To All Recording Secretaries of Local Lodges and Secretary-Treasurers of District Lodges in the United States and Canada:

Dear Sisters and Brothers:

This letter will serve to announce the dates of the 2009 Specialized Training Schools for Women scheduled at our William W. Winpisinger Education and Technology Center.

As the Women's Department prepares to enter into its twelfth year, we can look back on over a decade of accomplishments. Accomplishments that include more active involvement from our sisters on the shop floors and properties, a larger number of sisters filling positions of leadership within our great union, as well as an increased number of sisters participating in organizing drives and political campaigns.

Many of these benchmark successes could not have been possible if it were not for programs such as our IAM Women's Trainings held at the Winpisinger Center. These trainings offer sisters the opportunity to come together in a learning environment. Classroom instruction as well as networking and sharing stories help our sisters develop skills to mentor and motivate their fellow sisters upon returning home. Under the tutelage of IAM Education Representatives and union leaders, the participants realize that geography does not change the problems facing working families, but gives us differing experience upon which to seek solutions.

We rely on you, the leadership of our locals and districts to help identify the sisters within your lodges that would benefit from participating in a training session. These sisters should have a general interest in learning more about their union, building solidarity among the membership and be willing to actively bring working women and family issues to the forefront.

The scheduled dates for 2009 are as follows:

Women's Basic Training

May 17 – 22, 2009

November 15-20, 2009

Women's Advanced Training

July 26 – July 31, 2009

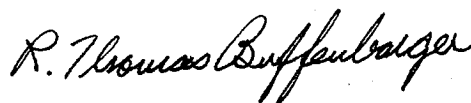
Enclosed will be found enrollment forms for the aforementioned classes. These forms may be duplicated as needed. **It is imperative that ALL information requested be provided, as incomplete forms will not be processed.** Completed forms should be submitted by mail to:

The IAM Women's & Human Rights Department
9000 Machinists Place
Upper Marlboro, MD 20772;
or by fax to 301/967-3427.

All participants are selected on a first come – first served basis. Please note that these classes fill up quickly, so swift action by the lodge can ensure space for your participant. For planning purposes, please be advised that enrollment procedures require that the list of participants registering for the class be provided to the Winpisinger Center a minimum of 12 weeks prior to the start of the class.

I thank you in advanced for your continued support of our women's program and look forward to your lodge participation.

In solidarity,



R. Thomas Buffenbarger
International President

RTB/CJE/bsf/2009classcall.let

Enclosure

cc: Executive Council
Babineaux
Eastburn
Wagoner
Kelley
Education Representatives
GLRs, SRs, GLAs, DGCs, GCs
DBRs BRs, Organizers
Women's Committees

Participant Registration Form
William W. Winpisinger Education and Technology Center
at Placid Harbor
2009 Departmental Programs
Women's Specialized Training

Mandatory - The following information must be filled in

Full Legal Name (as printed on your ID)

First Name: _____ Middle Name: _____

Last Name: _____ Date of Birth: _____

Title: _____ Local Lodge: _____ District Lodge: _____

Gender: _____ Territory: _____

Mailing Address: _____

City: _____ Province/ State: _____ Postal Code/ Zip Code: _____

Home Phone: _____ - _____ Work Phone: _____ - _____

Cell Number: _____ - _____ Fax Number: _____ - _____

E-Mail Address: _____

Last 4 digits of SSN/SIN: _____ IAM Book No.: _____

Program to be enrolled in: (circle one) Women's Basic Women's Advanced

Program Dates: Basic Training: (circle one) May 17 – 22, 2009 or Nov. 15 – 20, 2009

Advanced Dates: July 26 – 31, 2009

Please answer the following questions:

Who is your employer: _____

Shift: _____ Job Classification: _____

Are you a member of a Women's Committee? _____ which lodge?: _____

OVER →

Have you participated in ANY other trainings at the Winpisinger Center? _____

If yes, please indicate which trainings you've attended: _____

Have you attended any IAM Women's Conferences? _____

If yes, please indicate when? _____

THE FOLLOWING MUST BE COMPLETED IN ORDER TO PROCESS ENROLLMENT

PRINT Name of Submitting Officer:	Title and Lodge:
Signature of Submitting Officer:	Date:
Daytime Phone:	Extension or Dept.:
Submitting Officer's Mailing Address:	
Submitting Officer's email address:	
Lodge President:	
Lodge President Daytime Phone:	
Directing Business Rep or General Chair:	

Return this form to the IAM Women's & Human Rights Dept:
By mail – 9000 Machinists Place
Upper Marlboro, MD 20772
By fax – 301/967-3427