

GL-3 Communications Conference

January 16, 2007

Subj: 2007 IAM Communications
Conference, Baltimore, MD

TO: All Directing Business Representatives, Business Representatives, Local Lodge Presidents and Recording Secretaries, District Lodge Secretaries, Local and District Organizers and State Council Officers

Dear Sisters and Brothers:

This is second and final call to the 2007 IAM Communications Conference scheduled for May 14 – 18, 2007, at the Sheraton Baltimore City Center (formerly the Wyndham Baltimore Inner Harbor), 101 W. Fayette Street, Baltimore, MD 21201, phone (410) 752-1100; fax (410) 385-6865. Conference registration begins on Monday, May 14 from 2 to 5 p.m. and continues on Tuesday, May 15 from 7:30 to 8:30 a.m.

The conference will focus on the wide range of communications tools that you, as local and district leaders, must have in the Information Age.

The 2007 Communications Conference will combine internationally recognized speakers with hands-on workshops to enhance your communications skills.

Delegates will also participate in the 2007 “Day of Action” march in Washington, D.C., (www.17may07.org) on Thursday, May 17, 2007. Transportation to and from the march will be provided.

The 2007 conference will present awards for the 2006 IAM's Newsletter and Website Contest and announce winners of the 2006 George J. Kourpias and Robert J. Kalaski awards.

To attract as many participants as possible to this important conference, we have arranged for a special room rate: \$172 for single or double. The telephone number for reservations is (866) 837-5182. Request the group rate for IAMAW or International Association of Machinists and Aerospace Workers. **The cut-off date for this rate is Friday, April 13, 2007.** After that date, we cannot guarantee the special room rate or guarantee the availability of a room.

Room reservations may be cancelled up to 72 hours in advance of your scheduled arrival date. Local or District Lodges will be responsible for room charges for any room cancellations made after the 72-hour deadline.

The conference will wrap-up about mid-day on **Friday, May 18, 2007**. Attendees who depart early without advising the hotel at time of check-in are subject to an early departure fee.

There is a \$75 conference registration fee that will help defray the cost of the awards banquet on Thursday evening May 17, 2007. Banquet tickets for guests cost \$35 and must be paid in advance or at registration. The registration fee should be paid when you return the registration form. A registration form is enclosed with this letter. Please complete the registration form and return it to the IAM Communications Department, 9000 Machinists Place, Upper Marlboro, MD 20772.

The IAM has arranged for an all-union, Washington, DC-based travel agency to handle your arrangements for air travel. To receive the maximum savings, call Metropolitan Travel Service at (800) 662-6363. Be sure to identify yourself as an IAM member and tell them that you are attending this Conference. You should contact them at least thirty (30) days prior to your departure date to obtain the best airfares available.

The Communications Conference is a great learning experience. This is a unique opportunity to master the skills needed to be effective communicators.

I sincerely urge all of you to plan your time and budgets to join us for what I know will be a rewarding experience for you. If there are any questions concerning this conference, please direct them to the Communications Department at (301) 967-4520.

In solidarity,

Richard Michalski
General Vice President

RM/tz

Enclosure

cc: Executive Council

GLRs

SRs

GLAs

Railroad and Airline GCs

Communication and Education Reps

**International Association of Machinists & Aerospace Workers
Communications Conference
May 14 – 18, 2007**

The following delegate will attend the IAM Communications Conference. One form per delegate please.

Name _____

Title _____

Street _____

City _____

State/Province _____

ZIP _____

Phone _____

Email _____

GVP _____

DL# _____

LL# _____

\$75 Registration Fee Per Delegate Enclosed (includes banquet)

This check covers the registration fee for _____

\$35 Guest Banquet Fee Enclosed

Will Pay at Registration

NO CREDIT CARDS

NO CASH

Complete this form and mail to:

**IAMAW
Communications Conference Registration
9000 Machinists Place, Room 303-D
Upper Marlboro, Maryland 20772-2687
phone: 301 967-4520
fax: 301 967-4586**