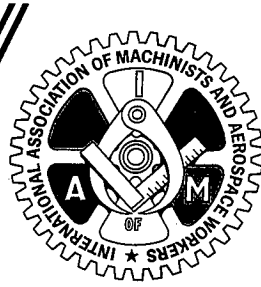


**International
Association of
Machinists and
Aerospace Workers**



9000 Machinists Place
Upper Marlboro, Maryland 20772-2687

Area Code 301
967-4500



OFFICE OF THE INTERNATIONAL PRESIDENT

GL2-Women's Department

September 22, 2006

Subj: 2007 Women's Specialized Trainings

To All Recording Secretaries of Local Lodges and Secretary-Treasurers of District Lodges in the United States and Canada

Dear Sisters and Brothers:

Next year marks a milestone in the history of our union as we celebrate the founding of the IAM Women's Department a decade ago! Over the course of the last ten years, we have held women's conferences, schools and established a network to encourage the involvement of our sisters within their local and district lodges. This network is comprised of dedicated sisters who work for the betterment of our union and provide valuable insight and advice to our program development.

Our program has been successful due to the support and participation of lodges like yours who recognize the important role working women have in the labor movement. In order to continue to strengthen our lodges, and in turn this great union, we must remain steadfast in taking advantage of all training opportunities provided by our women's program that serve to empower our female members. The IAM relies on you, the leadership of our locals and districts, to promote all this program's positive aspects and encourage your sisters' participation.

To that end, when planning your budget for 2007, please keep in mind that the IAM will host a Women's Conference in conjunction with the Coalition of Labor Union Women (CLUW) Convention (the particulars of these events will be sent out in the future) as well as our Basic and Advanced Women's Schools. The dates of the 2007 Specialized Training Schools for Women are as follows:

Basic Specialized Training School for Women

April 22-27, 2007

July 29-August 3, 2007

Prerequisite: None

Advanced Specialized Training School for Women

November 4-9, 2007

Prerequisite: Basic Specialized Training School for Women

The Basic Training has been structured to encourage our sisters to develop and focus their skills so that they return home to mentor and motivate their fellow sisters, build viable women's committees, bolster solidarity among the membership and seek to resolve issues that effect women and working families. Participants become part of a growing network of IAM sisters who assist the Women's Department in coordinating efforts on a broad scale, as well as target responses to legislative alerts and localized community concerns.

The training curriculum for the Advanced Training is offered to those sisters who have attended the Basic Specialized Training School for Women and whenever possible, have actively worked to bring the needs of women and working families to the forefront. This class builds on the skills learned in the basic class and serves to encourage greater participation in organizing and political and legislative activities.

Enclosed will be found enrollment forms for the aforementioned classes. These forms may be duplicated, but no more than two sisters from each lodge per class will be admitted. **It is imperative that all information requested be provided, as incomplete forms will not be processed.** The completed forms should be submitted by mail to the IAM Women's Department, 9000 Machinists Place, Room 304A, Upper Marlboro, Maryland 20772; or by fax to 901/967-3427.

All participants for these schools are selected on a first come/first served basis. Please note that these classes fill up quickly, so swift action by the lodge can ensure a space for your sisters' participation. **For planning purposes, please be advised that registration procedures require participant information be submitted to the William W. Winpisinger Education and Technology Center 12 weeks in advance of the class start date.**

I wish to thank you in advance for your continued support to our women's program and look forward to seeing your sisters participate in these very important upcoming events.

In solidarity,



R. Thomas Buffenbarger
International President

Encl.

cc: Executive Council
Babineaux
Eastburn, Leslie, Kelley,
Holder, GLRs, SRs, GLAs, DGCs, GCs,
DBRs, BRs, Organizers,
Women's Network

Participant Registration Form
William W. Winpisinger Education and Technology Center
at Placid Harbor
2007 Women's Training Programs

Name (Last, First, Middle): _____

Union Position/Title: _____ Local Lodge: _____

District Lodge: _____ Territory: _____

Mailing Address: _____

City: _____ Province/
State: _____ Postal/Zip
Code: _____

Home Phone: _____ - _____ Work Phone: _____ - _____

Cell Number: _____ - _____ Fax Number: _____ - _____

E-Mail Address: _____ Union Position: _____

SSN/SIN: _____ IAM Book No.: _____

(Mandatory)

Program to be enrolled in (circle one): Basic Training April 22 – 27, 2007

Basic Training July 29 – August 3, 2007

Advanced Training November 4 – 9, 2007

Basic Training is required before registering for Advanced. If registering for Advanced Training, please indicate the month and year you attended the Basic Training: _____

Please answer the following questions:

Who is your employer: _____

Shift: _____ Job Classification: _____

Are you a member of a Women's Committee? Yes No. If yes, which lodge? _____

Have you participated in ANY other trainings at the Winpisinger Center? Yes No
If yes, please indicate which trainings you've attended: _____

Have you attended any IAM Women's Conferences? Yes No When? _____

OVER →

THE FOLLOWING MUST BE COMPLETED IN ORDER TO PROCESS ENROLLMENT

PRINT Name of Submitting Officer:	Title and Lodge:
Signature of Submitting Officer:	Date:
Daytime Phone:	Extension or Dept.:
Submitting Officer's Mailing Address:	
Submitting Officer's email address:	
Lodge President:	
Lodge President Daytime Phone:	
Directing Business Rep or General Chair:	

Return this form to the IAM Women's Department:

By mail – 9000 Machinists Place
Upper Marlboro, MD 20772

By fax – 301/967-3427