## FEDERAL EMPLOYEES MSPB PROGRAM

June 15 – June 20, 2008 (Tentative Agenda)

Sunday, June 15 <sup>th</sup>		Monday, June 16 <sup>th</sup>		Tuesday, June 17 <sup>th</sup>	
	7:00 - 8:00	BREAKFAST	7:00 - 8:00	BREAKFAST	
	8:00 - 9:45	The Grievance Procedure and the MSPB Process	8:00 - 10:00	Theory of the Case	
	9:45 – 10:00	<b>BREAK &amp; GROUP PHOTO</b>	10:00 - 10:15	BREAK	
9:00 - 11:00 <b>BRUNCH</b>	10:00 - 12:00	Research for the Hearing: Resources and Strategies	10:30 - 12:00	Evidence & the Hearing	
	12:00 - 1:00	LUNCH	12:00 - 1:00	LUNCH	
Introduction and Overview	1:00 - 2:15	Researching Merits of the Case	1:00 – 2:00	Evidence & the Hearing	
Case Assignment	2:15 - 2:30	BREAK	2:00 - 2:15	BREAK	
	2:30 - 3:30	Initial Procedural Process	2:15 - 3:45	Witnesses & the Hearing	
DINNER	3:30 -5:00	Motions and the Discovery Process	3:15 – 3:30 3:30 – 5:00	BREAK Witnesses & Evidence	
			6:00 - 7:00	DINNER	
	6:00 - 7:00	DINNER	7:00	Case Preparation	
	7:00	Case Preparation	1.00		
Wednesday, June 18 <sup>th</sup>		Thursday, June 19 <sup>th</sup>		Friday, June 20 <sup>th</sup>	
BREAKFAST	7:00 - 8:00	BREAKFAST	7:00 - 8:00	BREAKFAST	
The Pre-hearing Conference and	8:30 - 12:00	MSPB Hearing	8:00 - 9:30	Review & Debrief	
Conduct of the MSPB Hearing		ALJ 1: MSPB	9:30 - 9:45	BREAK	
BREAK		ALJ 2: MSPS	9:45 - 10:45	Wrap Up	
Case Preparation		Process Observer 2:	11:15	Bus Departs for BWI Airport	
LUNCH	12:00 - 1:00	LUNCH			
Case Preparation	1:00 - 4:30	MSPB Hearing - Continued	<b>REMINDER:</b> Please have your belongings packed before Friday=s class so housekeeping can clean the room Thank you		
Pre-hearing Conference – Scenario	6:00 - 7:00	DINNER			
<b>DINNER</b> Case Preparation	7:00	Debrief Preparation			
	BRUNCH Introduction and Overview Case Assignment DINNER Vednesday, June 18 <sup>th</sup> BREAKFAST The Pre-hearing Conference and Conduct of the MSPB Hearing BREAK Case Preparation LUNCH Case Preparation Pre-hearing Conference – Scenario	7:00 - 8:00         8:00 - 9:45         9:45 - 10:00         10:00 - 12:00         12:00 - 1:00         1:00 - 2:15         Case Assignment         2:15 - 2:30         2:30 - 3:30         DINNER         3:30 - 5:00         6:00 - 7:00         7:00         Vednesday, June 18 <sup>th</sup> BREAKFAST         The Pre-hearing Conference and Conduct of the MSPB Hearing         BREAK         Case Preparation         LUNCH       12:00 - 1:00         Case Preparation       1:00 - 4:30         Pre-hearing Conference – Scenario       6:00 - 7:00	7:00 - 8:00       BREAKFAST         8:00 - 9:45       The Grievance Procedure and the MSPB Process         9:45 - 10:00       BREAK & GROUP PHOTO         10:00 - 12:00       Research for the Hearing: Resources and Strategies         12:00 - 1:00       LUNCH         1:00 - 2:15       Researching Merits of the Case         2:15 - 2:30       BREAK         2:30 - 3:30       Initial Procedural Process         DINNER       3:30 -5:00       Motions and the Discovery Process         6:00 - 7:00       DINNER         7:00       Case Preparation         Vednesday, June 18 <sup>th</sup> Thursday, June 19 <sup>th</sup> BREAK       8:30 - 12:00       MSPB Hearing         Conduct of the MSPB Hearing       8:30 - 12:00       MSPB Hearing         BREAK       2:00 - 1:00       LUNCH         Case Preparation       12:00 - 1:00       LUNCH         Case Preparation       12:00 - 1:00       LUNCH         Case Preparation       1:00 - 4:30       MSPB Hearing - Continued         Process Observer 1:       ALJ 2: MSPS       Process Observer 2:         LUNCH       12:00 - 1:00       LUNCH         Case Preparation       1:00 - 4:30       MSPB Hearing - Continued         Pre-hearing Conference – Scenario </td <td>BRUNCH         7:00 - 8:00         BREAKFAST         7:00 - 8:00           BRUNCH         9:45 - 10:00         BREAK &amp; GROUP PHOTO         10:00 - 10:00           Introduction and Overview         9:45 - 10:00         BREAK &amp; GROUP PHOTO         10:00 - 10:15           Introduction and Overview         12:00 - 1:00         LUNCH         12:00 - 1:00         10:00 - 2:15           Case Assignment         2:15 - 2:30         BREAK         2:00 - 2:15         2:15 - 3:30           JINNER         3:30 - 5:00         Motions and the Discovery Process         6:00 - 7:00         10:00 - 7:00           BREAKFAST         7:00 - 8:00         BREAKFAST         7:00 - 8:00         6:00 - 7:00           The Pre-hearing Conference and Conduct of the MSPB Hearing         8:30 - 12:00         MSPB Hearing         8:00 - 9:30           BREAK         Case Preparation         8:30 - 12:00         MSPB Hearing         9:30 - 9:45           BREAK         Case Preparation         8:30 - 12:00         MSPB Hearing         9:30 - 9:30           BREAK         Case Preparation         8:30 - 12:00         MSPB Hearing         9:30 - 9:45           BREAK         Case Preparation         10:00 - 4:30         MSPB Hearing - Continued         9:45 - 10:45           Case Preparation         1:00 - 4:30</td>	BRUNCH         7:00 - 8:00         BREAKFAST         7:00 - 8:00           BRUNCH         9:45 - 10:00         BREAK & GROUP PHOTO         10:00 - 10:00           Introduction and Overview         9:45 - 10:00         BREAK & GROUP PHOTO         10:00 - 10:15           Introduction and Overview         12:00 - 1:00         LUNCH         12:00 - 1:00         10:00 - 2:15           Case Assignment         2:15 - 2:30         BREAK         2:00 - 2:15         2:15 - 3:30           JINNER         3:30 - 5:00         Motions and the Discovery Process         6:00 - 7:00         10:00 - 7:00           BREAKFAST         7:00 - 8:00         BREAKFAST         7:00 - 8:00         6:00 - 7:00           The Pre-hearing Conference and Conduct of the MSPB Hearing         8:30 - 12:00         MSPB Hearing         8:00 - 9:30           BREAK         Case Preparation         8:30 - 12:00         MSPB Hearing         9:30 - 9:45           BREAK         Case Preparation         8:30 - 12:00         MSPB Hearing         9:30 - 9:30           BREAK         Case Preparation         8:30 - 12:00         MSPB Hearing         9:30 - 9:45           BREAK         Case Preparation         10:00 - 4:30         MSPB Hearing - Continued         9:45 - 10:45           Case Preparation         1:00 - 4:30	