

By-Laws  
of the

# Brotherhood Railway Carmen Division



Las Vegas, Nevada

July 21, 2014

**BY-LAWS**  
**of the Brotherhood Railway**  
**Carmen Division of the**  
**Transportation • Communications**  
**Union/IAM**

Adopted at Joint Convention, Topeka,  
Kansas, September 1890

---

Revised at

PUEBLO, CO, August, 1891  
ST. LOUIS, MO, June, 1892  
CHICAGO, IL, June, 1894  
DALLAS, TX, October, 1896  
ST. LOUIS, MO, September, 1899  
KANSAS CITY, MO, September, 1901  
ST. LOUIS, MO, September, 1903  
BUFFALO, NY, September 1905  
CHICAGO, IL, September, 1907  
ATLANTA, GA, September, 1909  
MILWAUKEE, WI, September, 1913  
FORT WORTH, TX, September, 1917  
TORONTO, ONTARIO, CANADA, August, 1921  
KANSAS CITY, MO, September, 1925  
KANSAS CITY, MO, September, 1929  
MONTREAL, CANADA, August, 1935  
KANSAS CITY, MO, September, 1941  
CHICAGO, IL, September, 1946

KANSAS CITY, MO, September, 1950  
LONG BEACH, CA, September, 1954  
KANSAS CITY, MO, September 1958  
KANSAS CITY, MO, September, 1963  
MIAMI BEACH, FL, August 1968  
KANSAS CITY, MO, July-August, 1973  
SAN FRANCISCO, CA, July-August, 1978  
KANSAS CITY, MO, August 1983  
HOLLYWOOD, FL, July 1987  
SAN FRANCISCO, CA, July 1991  
MIAMI BEACH, FL, August 1995  
LAS VEGAS, NV, June 1999  
LAS VEGAS, NV, June 2004  
LAS VEGAS, NV, July 2009  
LAS VEGAS, NV, July 2014

Consolidation of the Brotherhood of Railway Car Repairers, instituted at Cedar Rapids, Iowa, October 27, 1888, Carmen's Mutual Aid Association, instituted at Minneapolis, Minn., November 23, 1888, Car Inspectors, Repairers and Oilers' Protective Association, instituted at Indianapolis, IN., 1890, and Brotherhood Railway Carmen of Canada, instituted at Toronto, Canada, January, 1890. Merger of Brotherhood Railway Carmen of America with the Brotherhood of Railway and Airline Clerks (BRAC) instituted August 6, 1986. By July 1987 Convention action, BRAC re-named Transportation Communications National Union effective October 1, 1987.

## DIVISION DIRECTORY

### General Offices

3 Research Place, Rockville, Maryland 20850

R. A. Johnson, General President

C. A. Tingle, Assistant General President

### Division Vice President

D. E. Grissom

### Division Executive Board

R. H. Grygiel

R. E. Cain

K. D. Loftin

## PREAMBLE

We, the Brotherhood Railway Carmen Division of the Transportation • Communications Union/IAM do declare the intent and purpose of this Union is to advance the moral, material and industrial well-being of its members.

First--To bring within the fold of our Union every Carman eligible to join our ranks, as hereinafter provided for in the By-Laws.

Second--To secure for our members a just remuneration in exchange for their labor.

Third--To shorten the hours of labor as economic developments and progress will warrant. Six (6) hours per day is the work day desired, and five (5) days per week, thirty (30) days annual vacation, in order that our members may have more opportunities for intellectual development, social enjoyment and industrial education.

Fourth--To combat, wherever it exists, piece work, the bonus system and all other degrading systems of labor and endeavor to establish, through joint conference of employer and employe, such rates and working conditions as befit the ideal of honorable labor.

Fifth--To federate with all other railway labor organizations for the common good and protection of all.

Sixth--To co-operate with all trade, labor and farmer organizations to secure the passage of such laws as are beneficial to the working class.

Seventh--To encourage and stimulate our members to take a lively interest in the civil affairs of their country in order that they can, as a class, vote intelligently and effectively for the interests of the working class.

Eighth--To encourage the establishment of sick, accident, death benefits and old age pensions for all members of this Organization.

BY-LAWS  
OF THE BROTHERHOOD RAILWAY  
CARMEN DIVISION  
TRANSPORTATION • COMMUNICATIONS UNION/IAM

ARTICLE 1

NAME

Section 1. This organization shall be known as the Brotherhood Railway Carmen Division, Transportation • Communications Union/National Association of Machinists and Aerospace Workers (TCU/IAM) and shall hold and exercise all powers and privileges guaranteed by these By-Laws and the Constitution of the National Union and Statutes for the Government of Lodges of the Transportation • Communications Union/IAM. The Carmen Division, hereinafter sometimes referred to as "the Division" shall consist of the Division and all Local Lodges assigned thereto. The Transportation • Communications Union/IAM shall be referred to herein as the Union, TCU/IAM or the National Union.

LOCATION OF HEADQUARTERS

Section 2. The principal office and headquarters shall be at Rockville, Maryland, or as specified by the Executive Council.

RESPONSIBILITIES

Section 3. It is the obligation and responsibility of every officer, member, and subordinate lodge of the Division to comply with the provisions of these By-Laws and the decisions of the Division officers in conformity therewith, and they shall refrain from any conduct which interferes with the performance by the Division or its subordinate units of their obligation under law or contract or from any conduct which defeats or is designed to defeat or subvert the lawfully declared and established policies and objectives of the Division, the TCU/IAM or which defame them or any of the officers or members or subordinate units.

## ARTICLE 2

### CARMEN DIVISION REPRESENTATION

Section 1. The Carmen Division Convention shall be composed of all Division officers, all regularly elected Carmen Division delegates to the TCU/IAM Convention who are members of the Union, all of whom shall be entitled to a voice and vote on all matters before the Convention; provided, however, only delegates directly elected by the membership may vote in the election of Carmen Division officers.

### REGULAR CONVENTION -- TIME AND PLACE

Section 2. (a). In accordance with Article 7, Section 1 of the National Union Constitution/By-Laws, effective in 2014, the regular Convention of the National Union shall be held every four (4) years in the month of June, July or August, at such place and commencing at 9:00 a.m. on such date as may be designated by the Executive Council giving first consideration to three cities recommended by the previous Convention.

(b). Carmen Division delegates and Division officers will meet in Division Convention one day in advance of the regular TCU/IAM Convention for the purpose of conducting the election of Division officers, and such other business as may come before it. The cost of this meeting will be borne by the TCU/IAM Convention Fund with delegates receiving allowances as if they were in full National Convention.

(c). Carmen Division delegates shall be nominated and elected as provided for in Article 6 of the Constitution/By-Laws of the National Union.

### QUALIFICATIONS OF DELEGATES AND ALTERNATES

Section 3. Qualifications of delegates and alternates are as set forth in these By-Laws and in Article 6 of the Constitution/By-laws of the National Union and Section 11(a) of the Subordinate Lodge By-Laws.

## DELEGATES' CREDENTIALS

Section 4. (a). Delegates' credentials shall be issued in accordance with the provisions of these By-Laws and Article 14, Section 14 of the Constitution/By-Laws of the National Union.

(b). For the purposes of the Carmen Division, presentation of Delegates' credentials which have been issued for the National Convention will be accepted as prima facie evidence of proper election and grant the right to be seated at the Division Convention.

## PROVISIONS FOR AMENDING BY-LAWS-- CONVENTION RESOLUTIONS

Section 5. (a). Amendments to the Division and Subordinate Lodge By-Laws or resolutions for Convention action may be submitted by Delegates, Local Lodges, the General Executive Board, and by other Division officers. The By-Laws, Resolutions, and Rules of Order of Business Committee may also originate proposed amendments.

(b). How proposals are adopted.--Amendments to the Division and Subordinate Lodge By-Laws shall be subject to adoption by a two-thirds (2/3rds) vote of delegates present and voting at regular sessions of the Division. Resolutions shall be subject to adoption by majority vote of the delegates present and voting.

(c). Time and Manner of Submission.--All proposed amendments to the Division and Subordinate Lodge By-Laws and other resolutions shall be presented in writing on separate sheets to the Division President on or before April 15 next preceding the Division Convention and bearing the seal and signature of the proper officers presenting them.

Copies of all proposed amendments and resolutions shall be mailed on or before thirty (30) days preceding the Convention to all Division officers and delegates.

(d). All amendments and resolutions adopted by the Convention shall be effective on September 1<sup>st</sup> following the Convention unless otherwise provided by the Convention delegates; provided that no amendment and/or resolution conflicts with the TCU/IAM Constitution/By-Laws.



(e). Amendments by the General Executive Board between Conventions. The General Executive Board shall have authority between Conventions of the Division to amend the Division and Subordinate Lodge By-Laws as necessary to remove any conflict between its provisions and those of any applicable federal or state law. The General Executive Board is also empowered to modify such provisions in the Division and Subordinate Lodge By-Laws as are necessary to make such provisions consistent with amendments adopted at the TCU/IAM National Union Conventions.

## QUORUM

Section 6. One-third (1/3) of the number of delegates entitled to be seated at any Carmen Division Convention shall constitute a quorum for the transaction of business.

## CARMEN DIVISION CONVENTION APPOINTMENTS

Section 7. (a). The Division President shall appoint at the opening session of regular or special conventions the following officers: Inner Guard, Outer Guard, Sergeant-at-Arms and Chaplain, who shall serve during the Convention.

(b). The Division President shall appoint a By-Laws, Resolutions, and Rules of Order of Business Committee.

(c). The Committee on Credentials shall consist of the Division President, Assistant Division President and the Chairman of the Executive Board.

## DUTIES OF DIVISION CONVENTION COMMITTEES

Section 8. (a). The By-Laws, Resolutions, and Rules of Order of Business Committee shall meet for the purpose of acting upon all matters that may be referred to them or brought to their attention, and making a report on same to the Convention. They shall receive for their services the same compensation as the delegates to the National Convention.

(b). The Committee on Credentials shall meet to examine the credentials of delegates and to hear all appeals as to the seating of delegates and report its findings and recommendations to the Convention.

Section 9. (a). The Division President shall preserve for one (1) year the credentials of all delegates and alternates and all ballots and other records of the Division Convention pertaining to the election of the Carmen Division officers.

(b). The Division President will provide the National President with a copy of the minutes of the Division Convention.

### ARTICLE 3 CARMEN DIVISION OFFICERS AND ELECTIONS

Section 1. The Division shall consist of a Division President, one (1) Assistant Division President, one (1) Division Vice President, and a General Executive Board of three (3) members. In the case of retirement, death, resignation, removal or suspension of any Division officer other than Division President and Assistant Division President, the National President shall, consistent with the Merger Agreement, have authority to eliminate the position. The aforementioned officers shall be elected at the Carmen Division Convention.

Section 2. All officers elected at the Division Convention shall assume the duties of their offices on the first day of September following their election and shall receive compensation with subsequent increases equal to those received by corresponding National Officers. The Division President, Assistant Division President and Division Vice President are to receive the same increases as National Vice Presidents. To be eligible for election, all candidates must be members of the Carmen Division, TCU/IAM, in good standing and must be actually employed in the railroad or other services over which the Division claims jurisdiction or employed exclusively by the National Union or any subordinate unit and must have been so employed continuously (as defined in Article 6, Section 5(a) of the Constitution/By-Laws of the National Union) for a period of not less than four (4) years immediately preceding the date of the Convention at which they seek office.

Section 3. All Carmen Division officers shall be nominated and elected by majority vote of the duly accredited delegates at regular Carmen Division Conventions who have been elected by secret ballot as provided in these By-Laws.

Section 4. By virtue of election to the office of Carmen Division President, the name of the candidate so elected shall be the only name placed in nomination for the position of National Vice President from the Carmen Division, as set forth in Article 10, Section 2 of the Constitution/By-Laws of the National Union.

Section 5. Protests of any Carmen Division officer's election shall be handled in the same manner as outlined in Article 10, Section 7 of the TCU/IAM National Union Constitution/By-Laws.

#### ARTICLE 4 DUTIES OF OFFICERS

Section 1. Division President. It shall be the duty of the Division President to preside over the meetings of the Division, to perform its executive duties with power to settle all differences and grievances. When called on by the National Representative, he will at once proceed to the scene of action (or deputize an officer of the Division to represent him) and act in conjunction with the National Representative to secure a settlement. The provisions of Article 18 of the National Union Constitution/By-Laws shall govern the conduct of any withdrawal of services. He shall sign all documents that are required to be properly authenticated and perform such other duties as are required of him by the Division. He shall have power to convene the General Executive Board and have direct supervision of all lodges with power to suspend any subordinate lodge thereof for cause or when in his judgment it is for the best interest of the union subject to approval by the National President and the hearing procedures adopted by the Executive Council. In addition, he shall have the authority, with the approval of the National President, to suspend officers and members for cause or when, in his judgment, it is in the best interest of the Union. Such members or officers may appeal such action of the Division President in writing within thirty (30) days to the Carmen Division Executive Board and may further appeal said decision within thirty (30) days to the TCU/IAM Executive Council, and then to the National Union Convention in accordance with the procedures prescribed in the Constitution/By-Laws of the National Union. He shall have the authority to fill vacancies in Division offices, subject to the approval of the Division General Executive Board. He shall appoint a majority of all committees not otherwise provided for. He may issue such dispensations as may be necessary to facilitate the business of the Division not inconsistent with the Constitution/By-Laws of the National Union. He shall also submit a message in writing at each Convention stating what legislation in his opinion is necessary to promote the welfare of the Division.

Section 2. Assistant Division President. It shall be the duty of the Assistant Division President to fill the office of Division President in case of death, resignation or removal for cause, and he shall occupy the office until the following election of officers when a Division President shall be duly elected. He shall appoint a minority of all committees not otherwise provided for and attend each meeting of the Division. He shall devote his time to the interests of the Division under the instructions of the Division President.

Section 3. Division Vice President. The Division Vice President shall devote his time to the business of the Division under the instructions of the Division President. He shall attend all meetings of the Division. No Division Vice President, while in the service of the Union, shall hold any other position of profit, or pursue any other business or vocation. He shall keep the Division President advised as to his whereabouts so that he, at any time, wishing to communicate with him may do so by wire or otherwise.

He shall make a report each week to the Division President on a regular form provided for that purpose and shall be subject to his orders at all times when on duty. He shall report to the Convention as other Division officers do.

Section 4 (a) . Division Executive Board. The Division Executive Board shall, immediately after their election meet and elect a vice-chairman and secretary. Minutes of all meetings of the Executive Board shall be kept by the Secretary of the Board.

(b). Their consent shall be necessary to any appointment made by the Division President to fill vacancies in the Division

(c). The Division Executive Board shall entertain appeals as provided in Section 6 of the Protective Laws from decisions of the Division President.

(d). In the event charges are preferred against any Division officer pursuant to Article 7, Section 1 of these By-Laws, the Executive Board shall promptly investigate such charges. They shall have power to summon witnesses and, upon proper and sufficient evidence, remove any Division officer except, however, charges against National Union officers (National Union), and action thereon may be filed and handled only in accordance with applicable provisions of the Constitution/By-Laws of the National Union. The Chairman shall receive all charges and convene the Board and try such charges as laid down in these By-Laws

ARTICLE 5  
NATIONAL AGREEMENTS

Section 1. (a). Any national agreement or contracts for wages and fringe benefits in the railroad industry negotiated on behalf of this Division shall be submitted to the railroad membership involved by mail ballot conducted by National Union for approval by majority vote of those voting before becoming effective.

(b). All contract shop agreements shall be subject to ratification by the membership involved. All such agreements shall be approved by the Division President prior to such ratification.

ARTICLE 6  
FEES AND DUES

Dues, fees, assessments and per capita tax for members of the Carmen Division shall be as provided in Article 25 of the Constitution/By-Laws of the National Union.

ARTICLE 7  
FAILURE TO COMPLY WITH LAWS

Section 1. (a). Charges of Officers shall be handled in accordance with Article 26 of the Constitution/By-Laws of the National Union

(b). Charges filed by any member of the Carmen Division against a Division Officer which are patently frivolous or, in the judgment of the Division Executive Board after investigation by it, completely lacking in substance or merit, shall be handled in accordance with Article 16, Section 21 of the National Union Constitution By-Laws.

ARTICLE 8  
RULES OF ORDER--CARMEN DIVISION CONVENTION

Section 1. The Division President shall take the chair every day precisely at the appointed hour and shall immediately call the members to order.

Section 2 (a). When the Division President takes the chair, the officers and members shall take their respective seats.

(b). Members properly seated shall be entitled to participate in the deliberation at meetings, express views upon candidates for office or upon other business properly before the meeting, subject, however, to such reasonable rules as the Carmen Division or subordinate lodges shall establish pertaining to the conduct of meetings, and subject further to the requirement that participation shall not involve a violation by such member of his responsibilities toward the organization as an institution and his duty to refrain from conduct that should interfere with its performance of its legal or contractual obligations.

Section 3. The morning session shall begin precisely at 9 o'clock and adjourn at 12. The afternoon session shall begin precisely at 2 o'clock and adjourn at 5.

Section 4. An evening session may be called by a majority vote in the afternoon session and shall begin and close at the time set by a majority of the delegates.

Section 5. Officers and delegates of the Division are required to be constantly in attendance upon the duties of their position, and leave of absence of such will only be granted by the Division President. Any delegate being absent from any meeting without permission from the Division President shall forfeit pay for such time absent. The Assistant Division President shall note all absentees in his convention report to all subordinate lodges.

Section 6. The roll of officers and delegates shall be called at each session and absentees noted, unless same be dispensed with by action of convention.

Section 7. Order Of Business:

1. Call to order.

2. Pledge Allegiance to the National Flag.
3. Appointment Warden, Sentinel, Chaplain and Sergeant-at-Arms.
4. Invocation by Chaplain.
5. Report of Credentials Committee.
6. Appointment of committee.
7. Communications.
8. Reports of Committees.
9. Unfinished business.
10. New business.
11. Nomination and election of officers.
12. Installation of officers.
13. Closing.

Section 8. Robert's Rules of Order of Parliamentary Practice shall be the guide on all questions not herein provided for.

Section 9. Proxy voting in Division or subordinate lodges is prohibited.

Section 10. The provisions of these By-Laws shall be interpreted and construed according to their most plain and obvious meaning, and should any doubt arise as to the proper construction of any article or section thereof, it shall be referred to the Division President, whose decisions, if not satisfactory, may be appealed to the Executive Board, and if their decision is not satisfactory, it may be appealed to the Executive Council of TCU/IAM with further appeal to the National Union Convention. Such appeal must be made within thirty (30) days from the date of the decision of the Executive Board and in conformity with Article 16 of the Constitution/By-Laws of the National Union.

## ARTICLE 9 STRIKES

The provisions of Article 18 of the Constitution/By-Laws of TCU/IAM shall govern in the event there is a suspension of work authorized by the proper authorities of the Union for members of this Division.

## ARTICLE 10 PENALTY FOR VIOLATIONS OF THESE LAWS

Section 1. Any member or members violating these laws shall be subject to expulsion, suspension or fine in accordance with Article 13, Section 10 of the TCU/IAM Constitution/By-Laws.

Section 2. No officer, member, subordinate lodge or other subordinate unit of this Division shall resort to any court of law or equity or other civil authority for the purpose of securing an opinion or decision in connection with any alleged grievance or wrong concerning any case arising within the Union or any of its subordinate units until such officer, member or subordinate unit shall have first exhausted all remedies by appeal or otherwise provided in these By-Laws, not inconsistent with applicable law, for the settlement and disposition of such alleged rights, grievances or wrongs.

## ARTICLE 11 GENERAL

The Constitution/By-Laws of the National Union and Statutes for the Government of Lodges of the TCU/IAM takes precedence over any conflicting portions of these By-Laws. Any action of the National Convention altering the By-Laws shall have the effect of an amendment without further action of the body adopting them. Any article or section of these By-Laws requiring temporary suspension for the purpose of acting upon a dispensation granted by the National President shall, without further action of this body, be considered temporarily suspended. All amendments to these By-Laws in conflict with the Constitution/By-Laws of the National Union or Statutes for the Government of Lodges of the TCU/IAM are void.



PROTECTIVE LAWS  
ARTICLE 1  
COMPOSITION AND ORGANIZATION OF  
LOCAL PROTECTIVE COMMITTEES

Section 1. Nominations and elections of officers will be handled in accordance with Article 4 of the TCU/IAM Statutes for the Government of Lodges.

Section 2. Lodges shall establish a representative Protective Committee consisting of a Chairman and two (2) or more members to represent the employes.

Section 3. The Chairman shall immediately appoint one of the other members of the Committee to act as the Secretary of the Committee. The Secretary of the Lodge shall notify the National Secretary-Treasurer of such appointment.

Section 4. (a). When a vacancy occurs in the office of Chairman Protective Committee-Delegate, it shall be filled in accordance with Article 4, Section 5(a) of the TCU/IAM Constitution/By-Laws.

(b). When a vacancy occurs on a Local Protective Committee, other than the Chairman thereof, it shall be filled through appointment by the Chairman of the Local Protective Committee-Delegate subject to the approval of the Lodge.

Section 5. The National President is authorized to appoint provisional committees on newly organized properties pending permanent organization; except as herein limited, said provisional committees shall have all the power and authority vested in other committees under this Article.

CONSIDERATION OF GRIEVANCES

Section 6 (a). Except as provided for herein, grievances shall be handled in accordance with Article 12 of the TCU/IAM Statutes for the Government of Lodges.

(b). If a decision is made by the National Representative that is not satisfactory to the aggrieved, he may appeal the decision as follows:

(i) Appeals by Carmen members may be made directly to the Carmen General President. Such appeals must be sent, together with the reasons for appeal, supporting documents and correspondence, so as to be received by the General President within thirty (30) days from the date of the letter of declination from the National Representative. If this option is elected, it will be the claimant's responsibility to request any necessary time limit extensions from the Company to ensure that the claim could, if the internal appeal is successful, be progressed to arbitration. The aforementioned appeal should be addressed to:

General President  
Carmen Divison  
3 Research Place  
Rockville, Maryland 20850

(ii) Appeal may be made from the Division President's decision to the Division Executive Board whose decision shall be final and binding. Any such appeal must be sent, together with the reasons for appeal, supporting documents and correspondence, so as to be received by the Executive Board within thirty (30) days from the date of the letter of declination from the Division President. If this option is elected, it remains the claimant's responsibility to request any necessary time limit extensions from the Company to ensure that the claim could, if the internal appeal is successful, be progressed to arbitration. The aforementioned appeal should be addressed to:

Carmen Division Executive Board  
3 Research Place  
Rockville, Maryland 20850

(iii) Any Lodge, officer, committee member, or member of the Union feeling aggrieved by the decision of the Division President in matters of Law and Equity may appeal to the TCU/IAM Executive Council within thirty (30) days after such decision, said appeal to be in writing, the original to be sent to the National Secretary-Treasurer and one copy to each member of the Executive Council.

All appeals must be filed timely and in writing.

## HOW AMENDED

Section 7. Amendments to these Protective Laws shall be governed by the provisions of Article 2, Section 5 of the By-Laws of the Carmen Division.

Section 8. The Constitution/By-Laws of the Transportation • Communications Union/IAM takes precedence over any conflicting portions of these Protective Laws.

## SUBORDINATE LODGE BY-LAWS

Section 1. Except as provided herein, Local Lodges will be strictly governed by the TCU/IAM Constitution/By-Laws and Statutes for the Government of Lodges. This shall include, but not be limited to: Composition; Qualifications for Membership; Meetings; Officers and Committees; Interim Vacancies; Duties of Officers; Dues; Fees; Assessments; and Suspensions.

### OFFICERS AND COMMITTEES

Section 2. Officers and Committees shall be established as set forth in Article 4 of the Statutes for the Government of Lodges. Any member who meets all requirements as well as the meeting attendance requirement set forth below shall be eligible for election to office in the Local Lodge.

Any member who desires to be elected to any office in his Lodge must have attended three (3) of the last six (6) regular monthly meetings of his Lodge immediately preceding the month of election. Any member who is assigned to work or is actually working in his craft on the date and at the time of a regular monthly meeting shall be excused and will be considered to have attended said meeting for the purposes of this section provided the Recording Secretary received such a written excuse no later than fourteen (14) days after the regular monthly meeting. Any member who has suffered a death in his family (family being spouse, children, parents, sisters, brothers, grandparents, in-laws, aunts, uncles, and grandparents, aunts and uncles of the member's spouse) shall be excused and will be considered to have attended said meeting for the purposes of this section provided that the death preventing attendance shall have occurred within seven (7) days before the regular monthly meeting and the Recording Secretary receives notice of such death in writing from the member no later than fourteen (14) days after the regular monthly meeting. Any member who is ill or has an immediate family member (immediate family member being spouse and children) who is ill on the day of the regular monthly meeting shall be excused and will be considered to have attended said meeting for the purposes of this section provided the Recording Secretary received notice of such illness in writing no later than fourteen (14) days after the regular monthly meeting. Members performing military service or National Guard duties as well as those on vacation are also excused but must furnish notice in writing to the Recording Secretary. All other excuses are insufficient and will not be accepted for the purposes of this section.

## SPECIAL REGULATIONS

Section 3. (a). No Local of the Carmen Division or any persons connected therewith shall issue or cause to be issued any souvenir book, year book or review, claiming that such book or other publication is issued for or in behalf of the Carmen Division, or any of its subordinate lodges. Any Lodge officer or member entering into any agreement with any printing or publishing house or any agent of same to issue any such souvenir or kindred publication shall be subject to discipline under Article 13 of the National Union Constitution/By-Laws.

(b). Intoxicating beverages shall not be purchased by any Lodge or any member of the Lodge for use in the Lodge room.

(c). The funds and properties of a Local Lodge shall be used only for such purposes as are specified in the Carmen Division By-Laws, or By-Laws of Local Lodge, and as may be required to transact and properly conduct its business; consistent with the provisions of the National Union Constitution/By-Laws.

The officers, agents, representatives and employes of subordinate lodges who handle its funds and property shall be held to this standard of conduct and accountable for any breach thereof under the Carmen Division By-Laws and as provided by law and the officers of each subordinate lodge shall manage, invest and expend its funds in accordance with the applicable provisions of the Carmen Division By-Laws and any action taken by the membership of the subordinate lodge not inconsistent with the National Union Constitution/By-Laws, Carmen Division By-Laws or approved By-Laws of this subordinate lodge.

(d). All communications between Lodges shall bear the seal of the respective Lodges and all Secretaries be compelled to promptly answer all communications, after action is taken by the Lodge and over the signature of the Secretary, bearing the seal of the order.

(e). Associate members rights shall be as defined in Article 25 of the National Union Constitution/By-Laws.

## GENERAL

Section 4. All those provisions of the Statutes of the Government of Lodges of the TCU/IAM take precedence over any conflicting portions of these By-Laws, and any provisions of those Statutes not contained herein shall apply to all Local Lodges under the jurisdiction of the Carmen Division.

### ORDER OF BUSINESS FOR SUBORDINATE LODGES

1. Pledge Allegiance to the National Flag.
2. Roll call of officers.
3. Reading and disposing of records.
4. Considering previous proposals for membership.
5. Balloting for candidates.
6. Initiation.
7. Communications, bills, etc.
8. Does any one know of a brother sick or in distress?
9. Are there any vacancies for carmen or carmen out of employment?
10. Propositions for membership and payment of dues.
11. Report of treasurer, trustees, special and standing committees.
12. Unfinished business.
13. New business.
14. Good and welfare of our order.
15. Election and installation.
16. Application for transfer and withdrawal cards.
17. Announcements, receipts of evening in detail.
18. Closing ceremonies.

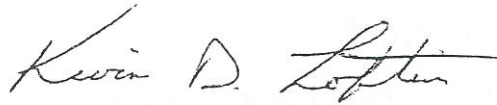
CARMEN DIVISION EXECUTIVE BOARD



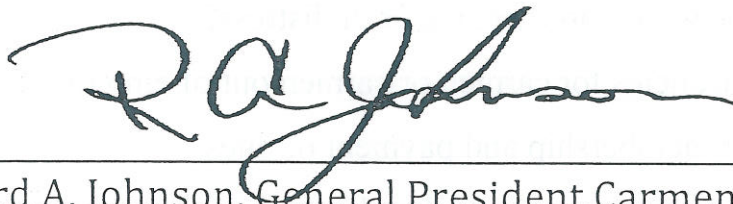
R.H. Grygiel  
Chairman



R.E. Cain  
Secretary



K.D. Loftin  
Member



---

Richard A. Johnson, General President Carmen Division



---

Robert A. Scardelletti, TCU National President



---

Russell C. Oathout, TCU National Secretary Treasurer

## Contents

	Page
Preamble	4
By-Laws of the Brotherhood Railway Carmen Division	5
Protective Laws	16
Subordinate Lodge By-Laws	18
Index	22