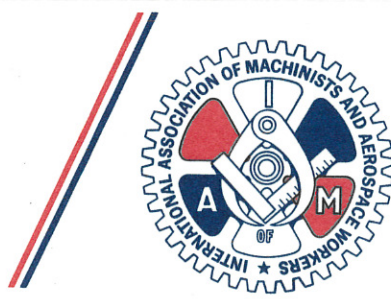


**International  
Association of  
Machinists and  
Aerospace Workers**



9000 Machinists Place  
Upper Marlboro, Maryland 20772-2687

Area Code 301  
967-4500



OFFICE OF THE INTERNATIONAL PRESIDENT

June 30, 2017

Subj: **Intermediate Web Development**  
**October 22-27, 2017**  
at the William W. Winpisinger  
Education and Technology Center

To All District Lodge Presidents and Secretary-Treasurers, Local Lodge Presidents and Recording Secretaries, TCU Carmen Division Officers, National Representatives, Assistant National Representatives and Local Lodge Officers

Dear Brothers and Sisters:

This is the official announcement of the IAM's ***Intermediate Web Development*** class to be held ***October 22-27, 2017***, at the William W. Winpisinger Education and Technology Center in Hollywood, Maryland.

Offered by the IAM Communications Department, this intermediate-level class is for local and district lodges that already have a website and are using WordPress.

**Requirements for the course include:**

1. Participants must have successfully completed the Basic Web Development class using WordPress.
2. Participants must be currently maintaining their lodge's website with their lodge's website address. No iamwordpress.com addresses.
3. Registered and currently maintain access for <http://www.goiam.org/divpress>
4. Registered and currently maintain access for <http://www.wordpress.com>

**Applications must be received in the Communications Department no later than Friday, August 25, 2017.** Applicants chosen will be notified by mail and/or email. Please complete the enclosed **Participant Registration Form** and mail it to:

IAM Communications Department  
INTERMEDIATE WEB DEVELOPMENT  
9000 Machinists Place  
Upper Marlboro, Maryland 20772-2687

Or send by FAX to: (301) 967-4586.

With best wishes,

In solidarity,

A handwritten signature in black ink, appearing to read "Robert Martinez, Jr.", written in a cursive style.

Robert Martinez, Jr.  
International President

RM/tc

Enclosure: Participant Registration Form

cc: Executive Council  
TCRs  
DIR Wood, Communications  
DIR Wagoner, WWW Center

Participant Registration Form  
William W. Winpisinger Education and Technology Center  
Year 2017 Departmental Programs

**Intermediate Web Development**

**October 22-27, 2017**

**Mandatory - The following information must be filled in**



**Full Legal Name** (as printed on your ID)

**Verify your name is as it appears on your Driver's License or Passport that you are presenting as identification at the airport.**

First Name: \_\_\_\_\_ Middle: \_\_\_\_\_

Last Name: \_\_\_\_\_

Nick Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Title: \_\_\_\_\_ Local Lodge: \_\_\_\_\_ District Lodge: \_\_\_\_\_

Gender: \_\_\_\_\_ Territory: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ Province/ State: \_\_\_\_\_ Postal Code/ Zip Code: \_\_\_\_\_

Home Phone: \_\_\_\_\_ - \_\_\_\_\_ Work Phone: \_\_\_\_\_ - \_\_\_\_\_

Cell Number: \_\_\_\_\_ - \_\_\_\_\_ Fax Number: \_\_\_\_\_ - \_\_\_\_\_

E-Mail Address: \_\_\_\_\_

Last 4 digits of SSN/SIN: \_\_\_\_\_ IAM Book No.: \_\_\_\_\_

Employer \_\_\_\_\_

Return this form to: **IAM Communications Department (Phone: 301-967-4520)**  
**Intermediate Web Development**  
**9000 Machinists Place**  
**Upper Marlboro, MD 20772-2687**

**Or, by FAX to: (301) 967-4586**

**Registration Forms *must* be received at the IAM by Friday, August 25, 2017.**  
**(Please complete reverse side.)**

Intermediate Web Development Class

-2-

October 22-27, 2017

Lodge website address: \_\_\_\_\_

Did you attend Basic Web Development: YES \_\_\_\_\_ NO \_\_\_\_\_

When \_\_\_\_\_

Have you attended any other classes offered by the IAM at the William W. Winpisinger Center?

Y\_\_\_\_ N\_\_\_\_ If yes, which classes? \_\_\_\_\_

\_\_\_\_\_

I hereby attest that the proposed participant meets the enrollment policies and requirements of the IAM Communications Dept. and the William W. Winpisinger Education and Technology Center.

\_\_\_\_\_  
**Lodge Officer's signature, Title**  
**(Mandatory)**

\_\_\_\_\_  
**Printed Name**

**Lodge Seal**  
**(Mandatory)**

\_\_\_\_\_  
**Lodge Officer's Email Address**