June 14, 2019

Subj: Intermediate Web Development
October 6-11, 2019
at the William W. Winpisinger
Education and Technology Center

To All District Lodge Presidents and Secretary-Treasurers, Local Lodge Presidents and Recording Secretaries, TCU Carmen Division Officers, National Representatives, Assistant National Representatives and Local Lodge Officers

Dear Brothers and Sisters:

This is the official announcement of the IAM’s Intermediate Web Development class to be held October 6-11, 2019, at the William W. Winpisinger Education and Technology Center in Hollywood, Maryland.

Offered by the IAM Communications Department, this intermediate-level class is for local and district lodges that already have a website and are using WordPress.

Requirements for the course include:

1. Participants must have successfully completed the Basic Web Development class using WordPress.

2. Participants must be currently maintaining their lodge’s website with their lodge’s website address. No iamwordpress.com addresses.

3. Registered and currently maintain access for https://iamdivypress.org/

4. Registered and currently maintain access for https://wordpress.com
Applications must be received in the Communications Department no later than Friday, August 2, 2019. Applicants chosen will be notified by mail and/or email. Please complete the enclosed Participant Registration Form and mail it to:

IAM Communications Department
INTERMEDIATE WEB DEVELOPMENT
9000 Machinists Place
Upper Marlboro, Maryland 20772-2687

Or send by FAX to: (301) 967-4586.

In solidarity,

[Signature]

Robert Martinez Jr.
International President

RM/te

Enclosure: Participant Registration Form

cc: Executive Council
DIR Wood, Communications
DIR Wagoner, WWW Center
TCRs
Participant Registration Form
William W. Winpisinger Education and Technology Center
Year 2019 Departmental Programs

Intermediate Web Development
October 6-11, 2019

Mandatory - The following information must be filled in neatly.

"Pull out your Driver's License."

Full Legal Name (as printed on your ID)
Verify your name is as it appears on your Driver's License or Passport that you are presenting as identification at the airport.

First Name: ____________________________ Middle: ____________________________
Last Name: ____________________________ Date of Birth: ____________________________
Nick Name: ____________________________ Local Lodge: ______________ District Lodge: ______________
Title: _________________________ Territory: _________________________
Gender: ____________________________ Mailing Address: ____________________________
City: ____________________________ State: ___________ Zip Code: ___________
Province/Postal Code: ___________
Home Phone: _______ - ______________ Work Phone: _______ - ______________
Cell Number: _______ - ______________ Fax Number: _______ - ______________
E-Mail Address: ____________________________

Last 4 digits of SSN/SIN: ______________ IAM Book No.: ______________
Employer ____________________________

Return this form to: IAM Communications Department (Phone: 301-967-4520)
Intermediate Web Development
9000 Machinists Place
Upper Marlboro, MD 20772-2687

Or, by FAX to: (301) 967-4586

Registration Forms must be received at the IAM by Friday, August 2, 2019.
(Please complete reverse side.)

Rev. 11/20/13
Intermediate Web Development Class
-2- October 6-11, 2019

Lodge website address: ________________________________

Did you attend Basic Web Development: YES ____ NO ____

When______________________________

Have you attended any other classes offered by the IAM at the William W. Winpisinger Center?

Y___ N___ If yes, which classes? ________________________________

I hereby attest that the proposed participant meets the enrollment policies and requirements of the IAM Communications Dept. and the William W. Winpisinger Education and Technology Center.

______________________________
Lodge Officer's signature, Title
(Mandatory)

______________________________
Printed Name

______________________________
Lodge Seal
(Mandatory)

______________________________
Lodge Officer's Email Address

Rev. 11/20/13