TO PRESIDENTS OF FEDERAL LOCAL LODGES

Dear Brothers and Sisters:

The International Association of Machinists and Aerospace Workers will conduct a Federal Employees Collective Bargaining Program on July 19-24, 2020 at the William W. Winpisinger Education and Technology Center (WWW) in Hollywood, Maryland.

The program will focus on areas such as negotiating ground rules, contract bargaining, mid-term bargaining, collective bargaining and the law (FLRA), negotiability appeals, impasse procedures with FSIP, and preparing the local lodge for negotiations. A one-day simulation where participants will take part in the collective bargaining process will also be included.

This training will be useful to stewards and officers who negotiate in the Federal Sector. Participants must bring copies of their current Collective Bargaining Agreement.

My office will choose participants for this program from those Locals who complete and return the enclosed enrollment form. It is extremely important that the enrollment form for the Lodge participant be completed and returned no later than May 18, 2020 to:

Federal Employees Collective Bargaining Program
c/o IAMAW Government Employees Department
9000 Machinists Place, Room 301B
Upper Marlboro, MD 20772

OR, BY FAX: (301)967-4763

The deadline date is necessary, as space is limited to 24 participants. Travel forms and information will be provided to each prospective participant after he or she is notified of acceptance. The completed travel forms must be received at the WWW Education and Technology Center no later than June 19, 2020 in order for travel arrangements to be made through our travel agent.
March 30, 2020

Due to new Transportation Security Administration security procedures, prospective participants must provide their full name (no nicknames or initials only) and date of birth on the enrollment forms to allow the WWW Education and Technology Center to purchase airline tickets. Forms missing this information cannot be processed and will delay registration.

The program is scheduled to last five days. Room assignments (double occupancy, if necessary) will be made by the WWW Education and Technology Center. Meals (Sunday brunch through Friday breakfast) will be provided to the participants during their stay at the Center. Additional costs to be considered by the lodge are lost wages, normal out-of-pocket expenses, and meals not provided at the Center.

Should the participants wish to have family members accompany them, the family members will be restricted to a guest, and children who are currently living at home. The cost is $45 per day for a guest; $60 per day a guest and children.

If you should have any questions concerning this program, please contact Jim Price, Director of the Government Employees Department, at 301-967-4753.

Fraternally yours,

[Signature]

Brian Bryant
General Vice President

BB/tk

Enclosures

cc: IP Martinez, Jr.
Executive Council
DIR Price, Gov’t. Empl.
DIR Wagoner, W3 Center
NP Erwin, IAM/NFFE
Mandatory - The following information must be filled in

“Pull out your Driver’s License.”

**Full Legal Name (as printed on your ID)**
Verify your name is as it appears on your Driver’s License or Passport that you are presenting as identification at the airport.

First Name: ___________________________ Middle: ___________________________
Last Name: ___________________________
Nickname: ___________________________ Date of Birth: __________________________
Do you hold a union office? Yes/No
Union office title: ______________ Local Lodge: _______ District Lodge: _______
Gender: ___________________________ Territory: __________________________
Mailing Address: ___________________________
City: ___________________________ Province/ Postal Code/
State: ___________________________ Zip Code: __________________________
Home Phone: _____ - ___________ Work Phone: _____ - ___________
Cell Number: _____ - ___________ Fax Number: _____ - ___________
E-Mail Address: ___________________________
Last 4 digits of SSN/SIN: __________ IAM Book No.: __________

Program to be enrolled in: Federal Employee Collective Bargaining Program

Program Dates: July 19-24, 2020
(Enrollment deadline May 18, 2020)

Please mail completed form to:

IAMAW Government Employees Department
9000 Machinists Place, Room 301B
Upper Marlboro, MD 20772

OR by FAX (301)967-4763
Submitter Authorization Form

*Members cannot submit class enrollments for themselves:* Submitter information must be filled out by the Local Lodge President, Business Representative or General Chairperson.

Submitter Name:__________________________

Submitter Title:__________________________

Local Lodge No:_______ Or District Lodge No:_______

Local or District Address:__________________________________________

City:__________________________ State:____ Zip:_________

Day Phone/Cell:__________________________ Fax:_____________________

Email Address:____________________________________________________

Lodge President or Officer (*Signature*):______________________________

Name of Person Attending Training:______________________________

ENROLLMENTS CANNOT BE PROCESSED WITHOUT LOCAL LODGE APPROVAL