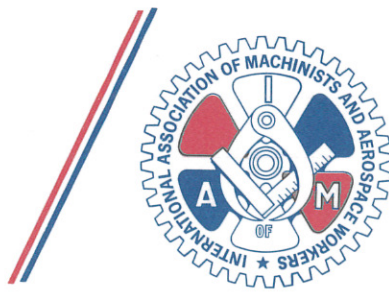


**International
Association of
Machinists and
Aerospace Workers**



9000 Machinists Place
Upper Marlboro, Maryland 20772-2687

Area Code 301
967-4500



OFFICE OF THE GENERAL VICE PRESIDENT

GL-2 Government Employees Department

January 17, 2018

Subj: **Federal Employees Collective Bargaining Program**
April 29-May 4, 2018
WWW Education & Technology Center

TO PRESIDENTS OF FEDERAL LOCAL LODGES

Dear Brothers and Sisters:

The International Association of Machinists and Aerospace Workers will conduct a Federal Employees Collective Bargaining Program to be held April 29-May 4, 2018 at the William W. Winpisinger Education and Technology Center (WWW) in Hollywood, Maryland.

The program will focus on areas such as negotiating ground rules; contract bargaining, mid-term bargaining, collective bargaining and the law (FLRA), negotiability appeals, impasse procedures with FSIP, and preparing the local lodge for negotiations. A one-day simulation where participants will take part in the collective bargaining process will also be included.

This training will be useful to stewards and officers who negotiate in the Federal Sector. Participants must bring copies of their current Collective Bargaining Agreement.

My office will choose participants for this program from those Locals who complete and return the enclosed enrollment form. It is extremely important that the enrollment form for the Lodge participant be completed and returned no later than **February 26, 2018** to:

**Federal Employees Collective Bargaining Program
c/o IAMAW Government Employees Department
9000 Machinists Place, Room 301B
Upper Marlboro, MD 20772**

OR, BY FAX: (301)967-4763

The deadline date is necessary as **space is limited to 24 participants**. Travel forms and information will be provided to each prospective participant after he or she is notified of acceptance. The completed travel forms must be received at the WWW Education and Technology Center no later than **March 30, 2018** in order for travel arrangements to be made through our travel agent.

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Due to new Transportation Security Administration security procedures, prospective participants must provide their full name (no nicknames or initials only) and date of birth on the enrollment forms to allow the WWW Education and Technology Center to purchase airline tickets. Forms missing this information cannot be processed and will delay registration.

The program is scheduled to last five days. Room assignments (double occupancy, if necessary) will be made by the WWW Education and Technology Center. Meals (Sunday brunch through Friday breakfast) will be provided to the participants during their stay at the Center. Additional costs to be considered by the lodge are lost wages, normal out-of-pocket expenses, and meals not provided at the Center.

Should the participants wish to have family members accompany them, the family members will be restricted to a guest, and children who are currently living at home. The cost is \$45 per day for a guest; \$60 per day a guest and children.

If you should have any questions concerning this program, please contact Jim Price, Director of the Government Employees Department, at 301-967-4753.

Fraternally yours,



Rickey Wallace
General Vice President

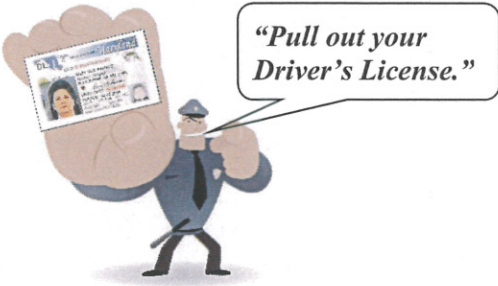
RW/tk

Enclosures

cc: IP Martinez, Jr.
Executive Council
DIR Price, Gov't. Empl.
DIR Wagoner, W3 Center
Nat'l Pres. Erwin, NFFE

2018 Departmental Program
Participant Registration Form
William W. Winpisinger Education and Technology Center

Mandatory - The following information must be filled in



Full Legal Name (as printed on your ID)

Verify your name is as it appears on your Driver's License or Passport that you are presenting as identification at the airport.

First Name: _____ Middle: _____

Last Name: _____

Nick Name: _____ Date of Birth: _____

Do you hold a union office? Yes/No

Union office title: _____ Local Lodge: _____ District Lodge: _____

Gender: _____ Territory: _____

Mailing Address: _____

City: _____ Province/ State: _____ Postal Code/ Zip Code: _____

Home Phone: _____ - _____ Work Phone: _____ - _____

Cell Number: _____ - _____ Fax Number: _____ - _____

E-Mail Address: _____

Last 4 digits of SSN/SIN: _____ IAM Book No.: _____

Program to be enrolled in: **Federal Employees Collective Bargaining Program**

Program Dates: **April 29 – May 4, 2018**

Please mail completed form to:

IAMAW Government Employees Department
9000 Machinists Place, Room 301B
Upper Marlboro, MD 20772

OR by FAX (301)967-4763

Submitter Authorization Form

Members cannot submit class enrollments for themselves: Submitter information must be filled out by the Local Lodge President, Business Representative or General Chairperson.

Submitter Name: _____

Submitter Title: _____

Local Lodge No: _____ Or District Lodge No: _____

Local or District Address: _____

City: _____ State: _____ Zip: _____

Day Phone/Cell: _____ Fax: _____

Email Address: _____

Lodge President or Officer (*Signature*): _____

Name of Person Attending Training: _____

ENROLLMENTS CANNOT BE PROCESSED
WITHOUT LOCAL LODGE APPROVAL