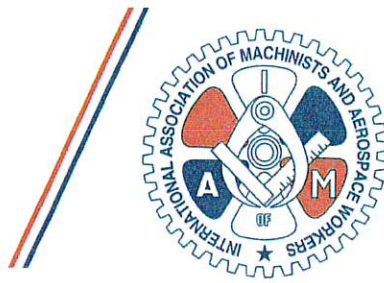


**International
Association of
Machinists and
Aerospace Workers**



9000 Machinists Place
Upper Marlboro, Maryland 20772-2687

Area Code 301
967-4500



OFFICE OF THE INTERNATIONAL PRESIDENT

April 25, 2019

Subj: Safety & Health Conference

TO ALL DISTRICT AND LOCAL LODGE PRESIDENTS, RECORDING SECRETARIES AND SECRETARY-TREASURERS IN THE UNITED STATES and CANADA

Dear Sisters and Brothers:

In accordance with Resolution 17 passed at the 32nd Grand Lodge Convention, please be advised that a one-week Safety & Health Conference has been scheduled for the week of August 11-16, 2019, at the William W. Winpisinger Education and Technology Center at Placid Harbor.

Any person selected by your district or local lodge to attend this training should be prepared to travel and arrive on Saturday, August 10, 2019, if such travel is by commercial airline. All trainees must be at the William W. Winpisinger Center **no later than 4:00pm Sunday, August 11, 2019.**

Enclosed you will find detailed information and instructions on how your lodge may make reservations. Please read and follow the instructions carefully, keeping in mind that they are to be used in conjunction with the September 14, 2015 Policy letter covering "William W. Winpisinger Education and Technology Center Tuition and Transportation Subsidy and Curriculum."

The class topics for this year's Safety and Health Conference will be available on the IAM Safety and Health website: <https://www.goiam.org/departments/headquarters/safety-and-health/> by May 3, 2019.

Due to the limited number of participants who may attend this training, I urge your lodge to take prompt action in notifying the Safety & Health Department by returning the enclosed "Participant Registration Form." Such notification should be forwarded to the Safety & Health department by June 1, 2019.

Looking forward to your lodge's participation, I remain,

Fraternally,

Robert Martinez, Jr.
INTERNATIONAL PRESIDENT

RM/ags
Enclosures
cc: Executive Council
S&H Dir. Reid

**IAM SAFETY & HEALTH CONFERENCE
AUGUST 11-16, 2019
WILLIAM W. WINPISINGER EDUCATION & TECHNOLOGY CENTER**

Information and Instructions

RESERVATION PROCEDURE

When a reservation is accepted, participants will be sent an acceptance letter and packet of information, including the "Program Reservation/Travel Information Request" form.

Any correspondence in connection with this training should be directed to the IAM Safety & Health Department, 9000 Machinists Place, Upper Marlboro, MD 20772-2687. For phone inquiries, call (301) 967-4704.

COSTS

Participants will be housed in the William W. Winpisinger Education & Technology Center at Placid Harbor dormitory at no charge for room, tuition, study materials, meals or refreshments. Any other costs incurred such as: lost time and normal out-of-pocket expenses are the responsibilities of the participant or the lodge that has sponsored him/her.

Transportation for participants will be provided in accordance with the September 14, 2015 Policy letter covering "William W. Winpisinger Education and Technology Center Tuition and Transportation Subsidy and Curriculum."

Participants should promptly return the "Program Reservation/Travel Information Request" (2 pages) which will be included in their information packet. Members sending those forms to the WWW Center after the cutoff date of **June 1, 2019** will forfeit transportation payment.

CHECK-IN & TIME SCHEDULE

Participants providing their own transportation to Placid Harbor should check in at the William W. Winpisinger Center at Placid Harbor on Sunday, August 11, 2019 before 4:00 p.m. There are meals served on Sunday, brunch from 9:00 a.m. to 11:00 a.m. and dinner is from 5:00 p.m. to 6:00 p.m. Upon check-in you will receive a packet of information concerning the program. Please carefully review the contents of the packet and complete the enclosed forms before class on Monday morning.

Orientation is scheduled for Sunday at 6:30 p.m. Class sessions are scheduled from 8:00 a.m. to 5:00 p.m. each day. Participants are expected to attend all sessions. Late arrivals or early departures disrupt the continuity of the program and will not be accepted.

Participant Registration Form
William W. Winpisinger Education and Technology Center
at Placid Harbor
2019 Departmental Programs

Mandatory – The following information must be filled in
Full Legal Name (as printed on your ID)

First Name: _____ Middle Name _____

Last Name: _____ Date of Birth: _____

Title: _____ Local Lodge: _____ District Lodge: _____

Gender: _____ Territory: _____

Mailing Address: _____

City: _____ Province/
State: _____ Postal Code/
Zip Code: _____

Home Phone: _____ - _____ Work Phone: _____ - _____

Cell Number: _____ - _____ Fax Number: _____ - _____

E-Mail Address: _____

Last 4 digits of SSN/SIN: _____ IAM Book No. _____

Program to be enrolled in: Safety and Health Conference

Program Dates: August 11-16, 2019 S/H Years' Experience _____

S/H COMMITTEE YES or NO _____ Yrs.

NOTE: This original form must be submitted by the local /district lodge and properly signed with the SEAL of the lodge attached

TO: IAM SAFETY & HEALTH DEPARTMENT
9000 Machinists Place, Suite 204
Upper Marlboro, MD 20772-2687
301-967-4704

Please **PRINT (legibly) OR TYPE** all information.

THIS FORM
SUBMITTED BY _____ TITLE: _____

DAYTIME PHONE () _____ E-mail: _____

(over)