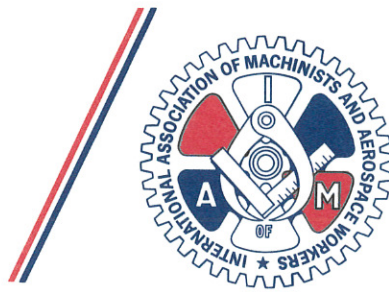


**International
Association of
Machinists and
Aerospace Workers**



9000 Machinists Place
Upper Marlboro, Maryland 20772-2687

Area Code 301
967-4500



OFFICE OF THE INTERNATIONAL PRESIDENT

December 13, 2019

Subj: **Intermediate Web Development**
April 19-24, 2020
at the William W. Winpisinger
Education and Technology Center

To All District Lodge Presidents and Secretary-Treasurers, Local Lodge Presidents and Recording Secretaries, TCU Carmen Division Officers, National Representatives, Assistant National Representatives and Local Lodge Officers

Dear Brothers and Sisters:

This is the official announcement of the IAM's *Intermediate Web Development* class to be held *April 19-24, 2020*, at the William W. Winpisinger Education and Technology Center in Hollywood, Maryland.

Offered by the IAM Communications Department, this intermediate-level class is for local and district lodges that already have a website and are using WordPress.

Requirements for the course include:

1. Participants must have successfully completed the Basic Web Development class using WordPress.
2. Participants must be currently maintaining their lodge's website with their lodge's website address. No iamwordpress.com addresses.
3. Registered and currently maintain access for <https://iamdivpress.org/>
4. Registered and currently maintain access for <https://wordpress.com>

Intermediate Web Development
April 19-24, 2020
Page 2

Applications must be received in the Communications Department no later than Friday, February 14, 2020. Applicants chosen will be notified by mail and/or email. Please complete the enclosed **Participant Registration Form** and mail it to:

IAM Communications Department
INTERMEDIATE WEB DEVELOPMENT
9000 Machinists Place
Upper Marlboro, Maryland 20772-2687

Or send by FAX to: (301) 967-4586.

In solidarity,



Robert Martinez Jr.
International President

RM/tc

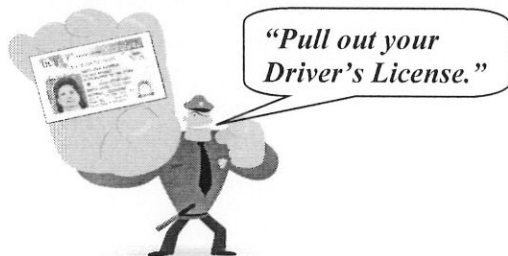
Enclosure: Participant Registration Form

cc: Executive Council
DIR Wood, Communications
DIR Wagoner, WWW Center
TCRs

Intermediate Web Development

April 19-24, 2020

Mandatory - The following information must be filled in neatly.



Full Legal Name (as printed on your ID)

Verify your name is as it appears on your Driver's License or Passport that you are presenting as identification at the airport.

First Name: _____ Middle: _____

Last Name: _____

Nick Name: _____ Date of Birth: _____

Title: _____ Local Lodge: _____ District Lodge: _____

Gender: _____ Territory: _____

Mailing Address: _____

City: _____ Province/ State: _____ Postal Code/ Zip Code: _____

Home Phone: _____ - _____ Work Phone: _____ - _____

Cell Number: _____ - _____ Fax Number: _____ - _____

E-Mail Address: _____

Last 4 digits of SSN/SIN: _____ IAM Book No.: _____

Employer _____

Return this form to: **IAM Communications Department (Phone: 301-967-4520)**
Intermediate Web Development
9000 Machinists Place
Upper Marlboro, MD 20772-2687

Or, by FAX to: (301) 967-4586

Registration Forms *must* be received at the IAM by Friday, February 14, 2020.
(Please complete reverse side.)

Intermediate Web Development Class

-2-

April 19-24, 2020

Lodge website address: _____

Did you attend Basic Web Development: YES _____ NO _____

When _____

Have you attended any other classes offered by the IAM at the William W. Winpisinger Center?

Y___ N___ If yes, which classes? _____

I hereby attest that the proposed participant meets the enrollment policies and requirements of the IAM Communications Dept. and the William W. Winpisinger Education and Technology Center.

Lodge Officer's signature, Title
(Mandatory)

Printed Name

Lodge Seal
(Mandatory)

Lodge Officer's Email Address