Acceptable Documents to Verify Your Spouse's Eligibility

Please submit one of the following documents:

- The first page of your 2018 or 2019 IRS Form 1040 federal tax return (you may black out any income amounts listed) confirming you and your spouse are still married.
- A joint banking statement dated no earlier than July 1, 2019.
- Other satisfactory documentation dated no earlier than July 1, 2019. Please contact Railroad Enrollment Services at 1-800-753-2692 to confirm the document is acceptable.

The document should include your name, the name of your spouse, your mailing address, and the date. If mailing documentation, please send photocopies only. We will not return your materials.

Methods to Verify Spouse

Please select one of the following options:

Option 1 Online - You can upload your verification documents electronically via www.yourtracktohealth.com. After logging in with your username and password, scroll down to the "upload documents" section and select "spouse audit" as your reason for upload. Attach your file and click "upload".

Or

Option 2 By Mail - Please check the appropriate box below, sign and date, and mail proper documentation to the following address: Railroad Enrollment Services, PO Box 30601, Salt Lake City, UT 84130-0601.

Please check the box below, sign, and provide adequate documentation:

☐ I hereby attest that the above listed person is still my spouse. I understand the eligibility requirements and I have enclosed the required documentation to substantiate the relationship of my enrolled spouse.

Please sign your name (employee name) and date:

_____   _____

Employee Name   **Date**

Audit Deadline June 30, 2020